

**CAMPUS WALK HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES**

DATE: Thursday, May 7, 2015
TIME: 6:00 p.m.
PLACE: Study Lounge

CALL TO ORDER:

The Meeting was called to order at 6:03 p.m. by President, Donna Catalano.

ROLL CALL:

Donna Catalano, President	Mike Cannon, Vice President
Dick Carter, Treasurer	Suzette Avetian, Secretary
Cynthia Haines, Director	
Management	
Representative:	Debbie Tolton

QUORUM: (3)

A quorum was present to conduct a lawful meeting with the attendance of five (5) Directors.

HOMEOWNERS' INPUT / ATTENDANCE:

None present

APPROVAL OF MINUTES OF LAST MEETING:

- **MOTION:** to approve Minutes from April 9, 2015 meeting. Motion was seconded. Motion passed unanimously.

TREASURER'S REPORT: Dick Carter

April 2015 Balances:

Operating (Alliance Bank)	\$ 27,247.10
Petty cash	\$ 100.00
Reserve (Alliance Bank)	\$120,297.80
Reserve (Mutual of Omaha)	\$202,366.37
Delinquent Fees	\$ 3,899.57
Prepaid Fees	\$ 15,792.87
Unpaid Bills	\$ -0-

- Account balances were reviewed by Mr. Carter. Confirmed reserve contribution was made. Utilities running higher than budget.

- **MOTION:** to accept the Treasurer's Report for the period ending April 30, 2015. Motion was seconded. Motion passed unanimously.
- Utility usage comparison sheet was reviewed.

MANAGER'S REPORT:

Reviewed written report of Manager's duties.

ITEMS AS WARRANTED:

- **MOTION:** to accept bid from GP Pro in the amount of \$930.00 for miscellaneous maintenance repairs. Motion was seconded. Motion passed unanimously.
- Security schedule was reviewed. Agreed to keep current schedule.
- Community Website "rentals" was reviewed. Manager to send current process to Board. Each member to provide suggestions for the next meeting. Further discussion tabled until next meeting.

NEXT MEETING DATE:

The next Board meeting is scheduled for **Thursday, June 11, 2015 at 6:00 p.m.** in the Study Lounge.

ADJOURNMENT:

- **MOTION:** to adjourn the regular business meeting at 6:57 p.m. Motion was seconded. Motion passed unanimously.

Respectfully submitted by:
Debbie Tolton, Minute Taker / Association Manager