

Campus Walk Homeowners Association

Board of Directors Meeting MINUTES

Date: Thursday, January 10, 2019
Time: 6:00 p.m.
Location: Study Lounge – 931 N. Euclid

CALL TO ORDER

- Meeting was called to order at 6:05 p.m. by President, Mike Cannon.

ROLL CALL

Board present: Mike Cannon, President
Suzette Avetian, Secretary
Meg Cox, Member at Large

Board Absent /
Excused: Cynthia Haines, Vice President
Carol Cheng, Treasurer

Management Representative /
Minute Taker: Debbie Tolton, Cadden Community Management

QUORUM (3 Directors) –

- Quorum was present to conduct meeting.

APPROVAL OF MEETING MINUTES

- **MOTION:** To approve minutes from the December 13, 2018 meeting. Motion was seconded and passed unanimously.

REPORTS

- Treasurer Report – Debbie Tolton in Ms. Cheng's absence
Financial Report for the period ending December 31, 2018:

• Bank Balance	\$23,082
• Operating Balance (petty cash-on-site)	\$100
• Reserve Balance – Alliance Bank.....	\$172,234
• Reserve Balance – Mutual of Omaha	\$128,780
• CD – Mutual of Omaha (15m).....	\$126,879
• CD – Alliance Bank (13m)	\$126,828
• Delinquent Assessments.....	\$1,750

Campus Walk Homeowners Association
Board of Directors Meeting MINUTES
January 10, 2019

- **MOTION:** To approve the financial report from December 2018 as submitted. Motion was seconded and passed unanimously.
- Manager to add the CD maturity dates on the agenda.
- Board agreed to have same CPA handle 2018 taxes and compilation.
 - Reviewed GL#4305 – General Maintenance expenses – 2018 YTD
 - Reviewed Breakdown – reimbursement expenses / ACE hardware
- Manager Report accepted.

OLD BUSINESS

- Landscaping plan. Mr. Cannon will forward pictures to be reviewed and discussed at next meeting.
- Paint project – Manager to forward all received bids for the Board to review.

NEW BUSINESS

- None presented

NEXT MEETING

- The next meeting is scheduled for **Thursday, February 7, 2019 at 6:00 p.m.**

ADJOURNMENT

- **MOTION:** to adjourn meeting was made at 6:24 p.m.

EXECUTIVE SESSION FOLLOWED

Upon a motion made, Executive Sessions may be held for discussions or consideration of any matter(s) appearing on this agenda for any reason permitted by law: a) personal health or financial information of an owner/member, employee, etc.; (b) employee performance, compensation, health records, etc.; and (c) owner/member appeal or penalty.