

# Campus Walk Homeowners Association

## Board of Directors Meeting MINUTES

**Date:** Thursday, December 13, 2018  
**Time:** 6:00 p.m.  
**Location:** Study Lounge – 931 N. Euclid

### CALL TO ORDER

) Meeting was called to order at 6:05 p.m. by President, Mike Cannon.

### ROLL CALL

Board Present: Mike Cannon, President  
Carol Cheng, Treasurer  
Suzette Avetian, Secretary

Board Absent/  
Excused: Cynthia Haines, Vice President  
Meg Cox, Member at Large

Management Representative /  
Minute Taker: Debbie Tolton, Cadden Community Management

### QUORUM (3 Directors) –

) Quorum was present to conduct meeting.

### APPROVAL OF MEETING MINUTES

) **MOTION:** To approve minutes from the October 6, 2018 Board of Directors Meeting and the Budget meeting minutes from October 11, 2018. Motion was seconded and passed unanimously.

### REPORTS

) Treasurer Report- Carol Cheng  
**Financial Report for the period ending November 30, 2018:**

) Bank Balance .....	\$24,787
) Operating Balance (petty cash-on-site) .....	\$100
) Reserve Balance – Alliance Bank.....	\$166,801
) Reserve Balance – Mutual of Omaha .....	\$128,730
) CD – Mutual of Omaha (15m).....	\$126,254
) CD – Alliance Bank (13m) .....	\$126,253
) Delinquent Assessments.....	\$1,655
) Unpaid Invoices.....	\$0.00

) **MOTION:** To approve the financial reports from October and November 2018 as submitted. Motion was seconded and passed unanimously.

- o Reviewed GL#4305 – General Maintenance expenses – 2018 YTD
- o Reviewed breakdown – reimbursement expenses / ACE hardware

) Manager Report was accepted as presented.

#### **OLD BUSINESS**

) Landscaping plan – Review process

#### **NEW BUSINESS**

- Paint project tabled until next meeting.
- Exterior lighting tabled.

#### **NEXT MEETING**

) The next meeting is scheduled for **Thursday, January 10, 2019 at 6:00 p.m.**

#### **ADJOURNMENT**

) **MOTION:** to adjourn meeting was made at 6:24 p.m.

#### **EXECUTIVE SESSION FOLLOWED.**

Upon a motion made, Executive Sessions may be held for discussions or consideration of any matter(s) appearing on this agenda for any reason permitted by law: a) personal health or financial information of an owner/member, employee, etc.; (b) employee performance, compensation, health records, etc.; and (c) owner/member appeal or penalty.