

# Campus Walk Homeowners Association

## Board of Directors Meeting MINUTES

**Date:** Thursday, April 12, 2018  
**Time:** 6:00 p.m.  
**Location:** Study Lounge – 931 N. Euclid

### CALL TO ORDER

Meeting was called to order at 6:05 p.m. by President, Mike Cannon.

### ROLL CALL

Board Present: Mike Cannon, President  
Cynthia Haines, Vice President  
Suzette Avetian, Secretary  
Meg Cox, Member at Large

Board Absent /  
Excused: Carol Cheng, Treasurer

Management Representative /  
Minute Taker: Debbie Tolton, Cadden Community Management

### QUORUM (3 Directors) –

- Quorum was present to conduct meeting.

### HOMEOWNER INPUT

- None present.

### APPROVAL OF MEETING MINUTES

- **MOTION:** To approve minutes from the March 8, 2018 Board of Directors Meeting.  
Motion was seconded and passed unanimously.

### REPORTS

- Treasurer Report

#### **Financial Report for the period ending March 31, 2018:**

- Bank Balance ..... \$32,714
- Operating Balance (petty cash-on-site) ..... \$100
- Reserve Balance – Alliance Bank ..... \$119,487
- Reserve Balance – Mutual of Omaha ..... \$128,476
- CD – Mutual of Omaha (15m)..... \$125,000
- CD – Alliance Bank (13m) ..... \$125,000

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- Delinquent Assessments ..... \$4,024
- Unpaid Invoices..... \$0.00

- **MOTION:** To approve the financial report for March 2018 as submitted. Motion was seconded and passed unanimously.
- Reviewed GL#4305 – General Maintenance expenses – 2018 YTD
- **CD** – reviewed current interest. Further discussion tabled.
  
- Manager Report accepted as presented.

**OLD BUSINESS**

- Landscape objectives were reviewed and accepted as amended.
- Maintenance hours – Jose Torres were discussed. **MOTION:** to increase hours during summer as needed (up to 20-25 hours). Motion was seconded and passed unanimously.

**NEW BUSINESS**

- No new business presented.

**NEXT MEETING**

- The next meeting is scheduled for **Thursday, May 10, 2018**

**ADJOURNMENT**

- **MOTION:** to adjourn meeting was made at 6:45 p.m.

**EXECUTIVE SESSION TO FOLLOW IF NEEDED.**

Upon a motion made, Executive Sessions may be held for discussions or consideration of any matter(s) appearing on this agenda for any reason permitted by law: a) personal health or financial information of an owner/member, employee, etc.; (b) employee performance, compensation, health records, etc.; and (c) owner/member appeal or penalty.