

Campus Walk Homeowners Association

Board of Directors Meeting Minutes

Date: Thursday, January 12, 2017
Time: 6:00 p.m.
Location: Study Lounge – 931 N. Euclid

CALL TO ORDER

Meeting was called to order at 6:05 p.m. by President, Mike Cannon.

ROLL CALL

Board Present: Mike Cannon, President
Cynthia Haines, Vice President
Suzette Avetian, Secretary
Christopher Knowles, Member at Large

Board Absent /
Excused: Carol Cheng, Treasurer

Homeowners
Present: None Present

Management Representative /
Minute Taker: Debbie Tolton, Cadden Community Management

QUORUM (3 Directors)

A quorum was present to conduct the Board of Directors meeting.

HOMEOWNER INPUT

No homeowners were present at the meeting.

MINUTES

) **MOTION:** to approve of the November 10, 2016 Board of Directors Meeting minutes.
Motion seconded and passed unanimously.

REPORTS

) Treasurer's Report (Debbie Tolton in Ms. Cheng's absence) as of December 31, 2016.

) Bank Balance	\$20,900
) Operating Balance (petty cash-on-site)	\$100
) Reserve Balance – Alliance Bank.....	\$204,161
) Reserve Balance – Mutual of Omaha	\$203,030

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Board of Directors Meeting MINUTES
January 12, 2017

-) Paid Assessments \$24,200
-) Delinquent Assessments \$2,855
-) Unpaid Invoices \$0.00

-) Delinquencies: will be discussed in Executive Session.
-) **MOTION:** to approve the financial report for December as submitted. Motion was seconded and passed unanimously.
-) Reviewed General Maintenance expenses for 2016.

-) Manager Report was accepted as presented.

OLD BUSINESS

-) None pending

NEW BUSINESS

-) **MOTION:** to retain same CPA for 2016 taxes and compilation. Motion was seconded and passed unanimously.

MANAGER'S ACTION LIST

-) Manager to look into power of attorney to CPA to sign taxes.
-) Manager to forward pictures of drywall damage in the basement.

NEXT MEETING: The next meeting is scheduled for Thursday, February 9, 2017 at 6:00 p.m. in the Study Lounge.

ADJOURNMENT: The meeting adjourned at 6:33 p.m.