

**CAMPUS WALK HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES**

DATE: Thursday, March 10, 2016
TIME: 6:00 p.m.
PLACE: Study Lounge - 931 N. Euclid

CALL TO ORDER:

The Meeting was called to order at 6:00 p.m. by President, Mike Cannon.

ROLL CALL:

Mike Cannon, President	Cynthia Haines, Vice President
Shukkam "Carol" Cheng , Treasurer	Suzette Avetian, Secretary
Christopher Knowles, Member at Large Management	
Representative:	Debbie Tolton

QUORUM: (3)

Quorum was present with the attendance of five (5) Directors.

HOMEOWNERS' INPUT / ATTENDANCE:

- Unit 227 – Sona Avetian (resident) shared problem with constantly finding someone parked in her spot. Asked that both Security and tow company Signs with contact information be placed in area in front of her parking space (lack of signage). Manager to contact Security Company to address concern.
- Ms. Avetian requested reimbursement for parking ticket totaling \$70.00 when she parked in parking garage across the street due to someone in her spot and she had a test the following day and couldn't wait for tow truck. Board advised would discuss later on the agenda.

APPROVAL OF MINUTES OF LAST MEETING:

- **MOTION:** to approve Minutes from January 14, 2016 meeting. Motion was seconded. Motion passed unanimously.

TREASURER'S REPORT:

January Balances:

Operating (Alliance Bank)	\$ 19,275.61
Petty cash	\$ 100.00
Reserve (Alliance Bank)	\$138,513.98

Reserve (Mutual of Omaha)	\$202,672.61
Delinquent Fees	\$ 9,648.48
Prepaid Fees	\$ 11,375.63
Unpaid Bills	\$ -0-

February Balances:

Operating (Alliance Bank)	\$ 28,696.64
Petty cash	\$ 100.00
Reserve (Alliance Bank)	\$145,313.29
Reserve (Mutual of Omaha)	\$202,704.82
Delinquent Fees	\$ 4,767.54
Prepaid Fees	\$ 15,694.18
Unpaid Bills	\$ -0-

- Ms. Cheng reviewed account balances.
- **MOTION:** to accept the Treasurer’s Report for the period ending January 31, 2016 and February 28, 2016. Motion was seconded. Motion passed unanimously.

MANAGER’S REPORT:

- Reviewed Manager’s written report
- Asphalt dates have been finalized for April 11 and 12th. Vehicles to park in the Church parking lot across the street.
- Agreed 2 spaces be marked out.
- Manager to get quote on adding "permit only" on asphalt above number.
- Fernie Lopez has been hired and will be replacing Paul Garcia. Background in Landscaping.
- **MOTION:** to amend Remodeling Guidelines to state Contractor name Campus Walk as an additional insured on their certificate of insurance and will be held responsible should any damage occur due to their work. Motion was seconded. Motion passed unanimously.
- Manager to run by Legal and present to Board prior to next meeting to review.

ITEMS AS WARRANTED:

- **MOTION:** to deny \$70.00 reimbursement to Sona Avetian for parking ticket . Motion was seconded. Discussion ensued. Motion passed unanimously.
- Drain Clean out – Unit 137 has been scheduled. Will review with Fernie if tree at corner of the building could be cause of roots and what it would take to remove.

NEXT MEETING DATE:

The next Board meeting is scheduled for **Thursday, April 14, 2016 at 6:00 p.m.** in the Study Lounge.

ADJOURNMENT:

- **MOTION:** to adjourn the regular business meeting at 7:15 p.m. Motion was seconded. Motion passed unanimously.

***Respectfully submitted by:**
Debbie Tolton, Minute Taker / Association Manager*