

**CAMPUS WALK HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES**

DATE: Thursday, July 9, 2015
TIME: 6:00 p.m.
PLACE: Study Lounge

CALL TO ORDER:

The Meeting was called to order by 6:05 p.m. by President, Donna Catalano.

ROLL CALL:

Donna Catalano, President

Mike Cannon, Vice President

Dick Carter, Treasurer

Suzette Avetian, Secretary

Cynthia Haines, Director

Management

Representative:

Debbie Tolton

QUORUM: (3)

Quorum was established with the attendance of five (5) Directors.

HOMEOWNERS' INPUT / ATTENDANCE:

None

APPROVAL OF MINUTES OF LAST MEETING:

- **MOTION:** to approve Minutes from June 11, 2015 meeting. Motion was seconded. Motion passed unanimously.

TREASURER'S REPORT: Dick Carter

June 2015 Balances:

Operating (Alliance Bank)	\$ 28,290.59
Petty cash	\$ 100.00
Reserve (Alliance Bank)	\$ 98,724.63
Reserve (Mutual of Omaha)	\$202,434.01
Delinquent Fees	\$ 3,303.85
Prepaid Fees	\$ 14,928.96
Unpaid Bills	\$ -0-

- Mr. Carter reviewed account balances. Income exceeded expenses by \$3,000.00
- Reserve contribution was made.
- Manager to create GL for pool furniture and take out of maintenance.

- **MOTION** : to accept the Treasurer's Report for the period ending June 30, 2015. Motion was seconded. Motion passed unanimously.
- Mr. Carter submitted his resignation due to pending sale of his unit. Directors' thanked Mr. Carter for his years of service.

MANAGER'S REPORT:

Reviewed written report of Manager's duties:

- **MOTION:** to spend up to \$1500 to upgrade kant slam on NE corner and upgrade latches on gate leading out to mailboxes and south gate to building 2. Motion was seconded. Motion passed unanimously.

ITEMS AS WARRANTED:

- Ms. Haines agreed to fill the vacated position of Treasurer.
- Community Website tabled until next meeting.
- On-site office printer tabled. Manager to provide 3 options for the Board to review.
- Vending machine by pool. Declined until proposal is presented.
- Balconies - Manager to contact structural engineer who previously inspected balconies to get cost to re-inspect Include in welcome packet "use judgment, don't overload balcony, do not lean or sit on railings. "

NEXT MEETING DATE:

The next Board meeting is scheduled for **Thursday, August 13, 2015 at 6:00 p.m.** in the Study Lounge.

ADJOURNMENT:

- **MOTION:** to adjourn the regular business meeting at 7:24 p.m. Motion was seconded. Motion passed unanimously.

Respectfully submitted by:
Debbie Tolton, Minute Taker / Association Manager