CAMPUS WALK HOMEOWNERS' ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES

DATE: September 24, 2013

TIME: 6:00 p.m. PLACE: Study Lounge

CALL TO ORDER:

The Meeting was called to order at 6:05 p.m. by President, Donna Catalano.

ROLL CALL:

Donna Catalano, President | Jeff Lascala, Vice President

Dick Carter, Treasurer

ABSENT: Pam Farris, Member at Large

Management

Representative: Debbie Tolton

QUORUM: (3)

A quorum must be present to conduct a lawful meeting. Quorum was established with the attendance of three (3) Directors.

APPROVAL OF MINUTES OF LAST MEETING:

• **MOTION:** to approve Minutes from the August 27, 2013 meeting. Motion was seconded. Motion passed unanimously.

TREASURER'S REPORT: Dick Carter

August 2013 Balances:

Operating (Alliance Bank)	\$ 19,018.52
Petty cash	\$ 100.00
Reserve (US Bank)	\$ closed
Reserve (Alliance Bank)	\$ 88,528.53
Reserve (Mutual of Omaha)	\$201,694.48
Delinquent Fees	\$ 10,389.34
Prepaid Fees	\$ 10,462.66
Unpaid Bills	\$ -0-

- Mr. Carter reviewed account balances. Overall, should finish year close to budget.
- A MOTION was made to accept the Treasurer's Report for the period ending August 31,
 2013. Motion was seconded. Motion passed unanimously.

MANAGER'S REPORT:

Board reviewed written report of Manager's duties.

- Manager to research modifying bike racks and work with Bicas
- Utility comparison report manager to add YTD figures to the report

ITEMS AS WARRANTED:

- **MOTION:** to accept Alltech Gates bid to modify / secure south gate totaling \$1,315.81. Motion was seconded. Motion passed unanimously.
- **MOTION:** to accept Allstruct bid to replace dry rot wood on building 6 totalling \$425.00. Motion was seconded. Motion passed unanimously.
- Annual meeting to be held <u>Thursday</u>, <u>October 17, 2013</u> at 6:00 p.m. with the Board meeting to follow immediately.
- **MOTION:** to accept Desert West tree bid to remove dead queen palm by building 5 (1st street) totaling \$184.22. Motion was seconded. Motion passed unanimously.

NEXT MEETING DATE:

The next Board meeting to be held October 17, 2013 immediately following Annual meeting.

ADJOURNMENT:

■ A **MOTION** was made to adjourn the regular business meeting at 6:40 p.m. Motion was seconded. Motion passed unanimously.

Respectfully submitted by:

Debbie Tolton, Minute Taker / Association Manager