

Campus Walk Homeowners Association

Board of Directors Meeting MINUTES

Date: Thursday, September 13, 2018
Time: 6:00 p.m.
Location: Study Lounge – 931 N. Euclid

CALL TO ORDER

Meeting was called to order at 6:05 p.m. by President, Mike Cannon.

ROLL CALL

Board Present: Mike Cannon, President
Carol Cheng, Treasurer
Suzette Avetian, Secretary
Meg Cox, Member at Large

Board Absent /
Excused: Cynthia Haines, Vice President

Management Representative /
Minute Taker: Debbie Tolton, Cadden Community Management

QUORUM (3 Directors) –

) Quorum was present to conduct meeting.

HOMEOWNER INPUT

) None Present

APPROVAL OF MEETING MINUTES

) **MOTION:** To approve minutes from the August 9, 2018 Board of Directors Meeting.
Motion was seconded and passed unanimously.

REPORTS

) Treasurer Report- Carol Cheng
Financial Report for the period ending August 31, 2018:

) Bank Balance	\$26,924
) Operating Balance (petty cash-on-site)	\$100
) Reserve Balance – Alliance Bank.....	\$150,529
) Reserve Balance – Mutual of Omaha	\$128,599
) CD – Mutual of Omaha (15m).....	\$125,000
) CD – Alliance Bank (13m)	\$126,089
) Delinquent Assessments.....	\$902

) Unpaid Invoices..... \$0.00

) **MOTION:** To approve the financial report for August 2018 as submitted. Motion was seconded and passed unanimously.

- o Reviewed GL#4305 – General Maintenance expenses – 2018 YTD
- o Reviewed breakdown – reimbursement expenses / ACE hardware

) Manager Report was accepted as presented.

- o New gas meter modification picture was reviewed and accepted.

OLD BUSINESS

) Landscaping plan

- o Illume Design Agreement was reviewed and tabled until next meeting.
- o Manager to schedule meeting with Designer to meet on-site and walk property and review plan October 6 at 10:15 am. Learn more about her and her company.

NEW BUSINESS

) Annual meeting to be held on Saturday, October 6, 2018 at 10:00 a.m. Board meeting to immediately follow.

) Discussed water line replacement. Manager to look into Ground penetrating company's in order to get accurate drawing and learning scope of work.

) Draft Budget reviewed. Further discussion tabled until next meeting.

- o Board to email any items they would like to have added.
- o Reserve projects: – Pool resurfacing, Kool-deck resurfacing
- o Exterior Painting –
 - Drywall repairs

NEXT MEETING

) The next meeting is scheduled for **Saturday, October 6, 2018 – Annual meeting 10am; Board meeting to immediately follow.**

ADJOURNMENT

) **MOTION:** to adjourn was made at 7pm.

EXECUTIVE SESSION FOLLOWED

Upon a motion made, Executive Sessions may be held for discussions or consideration of any matter(s) appearing on this agenda for any reason permitted by law: a) personal health or financial information of an owner/member, employee, etc.; (b) employee performance, compensation, health records, etc.; and (c) owner/member appeal or penalty.