

**CAMPUS WALK HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES**

DATE: Thursday, September 10, 2015
TIME: 6:00 p.m.
PLACE: Study Lounge

CALL TO ORDER:

The Meeting was called to order at 6:05 p.m. by President, Donna Catalano.

ROLL CALL:

Donna Catalano, President
Suzette Avetian, Secretary
ABSENT: Cynthia Haines, Treasurer
Mike Cannon, Vice President

Management

Representative: Debbie Tolton

QUORUM: (3)

Quorum was established with the attendance of three (3) Directors.

HOMEOWNERS' INPUT / ATTENDANCE:

None present.

APPROVAL OF MINUTES OF LAST MEETING:

- **MOTION:** to approve Minutes from July 31, 2015 and August 24, 2015 meetings. Motion was seconded. Motion passed unanimously.

TREASURER'S REPORT:

July 2015 Balances:

Operating (Alliance Bank)	\$ 31,787.54
Petty cash	\$ 100.00
Reserve (Alliance Bank)	\$107,512.30
Reserve (Mutual of Omaha)	\$202,468.40
Delinquent Fees	\$ 3,421.10
Prepaid Fees	\$ 14,463.92
Unpaid Bills	\$ -0-

August 2015 Balances:

Operating (Alliance Bank)	\$ 31,850.39
Petty cash	\$ 100.00
Reserve (Alliance Bank)	\$ 114,304.08
Reserve (Mutual of Omaha)	\$202,502.79
Delinquent Fees	\$ 4,805.23
Prepaid Fees	\$ 13,974.02
Unpaid Bills	\$ -0-

- Ms. Tolton reviewed account balances. Utilities, in particular water, continue to be over budget. Courtesy Patrol is over caused by increase mid-year and higher Holiday pay which were not budgeted. Pest control over due to pigeons which were not budgeted.
- **MOTION:** to accept the Treasurer’s Report for the periods ending July 31, 2015 and August 31, 2015. Motion was seconded. Motion passed unanimously.

MANAGER’S REPORT:

Board reviewed written report of Manager’s duties.

ITEMS AS WARRANTED:

- Community Website – update/ spreadsheet tabled.
- Crack Seal bid parking lot tabled until additional bids are received.
- Renting out parking spots available with the removal of the trash receptacles was discussed. Further discussion tabled until next month. Manager to check with ParkWise on renting 2 spots to be used for vendors working in the community.

NEXT MEETING DATE: *** Note date change ***

The next Board meeting is scheduled for **Saturday, October 10, 2015** in the Study Lounge immediately following Annual Meeting.

ADJOURNMENT:

- **MOTION:** to adjourn the regular business meeting was made at 6:45 p.m. Motion was seconded. Motion passed unanimously.

Respectfully submitted by:
Debbie Tolton, Minute Taker / Association Manager