

**CAMPUS WALK HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES**

DATE: Thursday, March 12, 2015
TIME: 6:00 p.m.
PLACE: Study Lounge

CALL TO ORDER:

The Meeting is called to order at 6:00 p.m. by President, Donna Catalano.

ROLL CALL:

Donna Catalano, President	Mike Cannon, Vice President
Dick Carter, Treasurer	Suzette Avetian, Secretary
Cynthia Haines, Director	
Management Representative:	Debbie Tolton

QUORUM: (3)

Quorum was established to conduct a lawful meeting with the attendance of five (5) Directors.

HOMEOWNERS' INPUT / ATTENDANCE:

None present.

APPROVAL OF MINUTES OF LAST MEETING:

- **MOTION:** to approve Minutes from February 12, 2015. Motion was seconded. Motion passed unanimously.

TREASURER'S REPORT: Dick Carter

February 2015 Balances:

Operating (Alliance Bank)	\$ 15,384.57
Petty cash	\$ 100.00
Reserve (Alliance Bank)	\$ 105,213.78
Reserve (Mutual of Omaha)	\$202,298.752
Delinquent Fees	\$ 10,659.92
Prepaid Fees	\$ 11,683.11
Unpaid Bills	\$ -0-

- Mr. Carter reported that \$1800 has been added to our operating account. Reviewed account balances. All line items are on budget except utilities. Debbie will put together a comparison to last year on utility usage. Will be updated each month.

- **MOTION:** to accept the Treasurer's Report for the period ending February 28, 2015. Motion was seconded. Motion passed unanimously.

MANAGER'S REPORT:

- Reviewed written report of Manager's duties.
- Paint project update was provided. Remind painters they need to notify residents when work will be done on their units.
- Reiterate when painting windows, warped / damaged wood is to be replaced.
- Newsletter to remind residents to report suspicious activity.

ITEMS AS WARRANTED:

- **MOTION:** to accept bid from Berts Electric and Plumbing for \$1,183.00 in install a cleanout outside of unit 137. Motion was seconded. Motion passed unanimously.
- Manager to clarify if cleanout of pipe is included in cost. Yearly scheduling of cleaning out pipe will need to be done.

NEXT MEETING DATE:

The next Board meeting is scheduled for **Thursday, April 9, 2015 at 6:00 p.m.** in the Study Lounge.

ADJOURNMENT:

- **MOTION:** to adjourn the regular business meeting was made at 6:44 p.m. Motion was seconded. Motion passed unanimously.

Board convened into Executive Session to review delinquencies.

Respectfully submitted by:
Debbie Tolton, Minute Taker / Association Manager